#### I. VACANCY LIST

See Section II, the "Master Recruitment Source List" ("MRSL") for recruitment source data

Job Title	Recruitment Sources (RS) Used to Fill Vacancy	Number of Candidates Interviewed (RS)	RS Referring Hiree
Program Director (September 23, 2021)	35, 38, 43	116[RS #35(45), RS #38(11), RS #43(60)]	35
		Total Candidates Interviewed -	116

## **II. MASTER RECRUITMENT SOURCE LIST (MRSL)**

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
1	American Women in Radio and Television	Y	0
	8405 Greensboro Drive, Ste. 800		
	McLean, VA 22102		
	(703) 506-3266 Fax		
	info@allwomeninmedia.org		
2	Asian American Journalists Association		
	1182 Market Street, Ste. 320		
	San Francisco, CA 94102		
	National@aaja.org	Y	0
3	The Association for Women in Communications, Inc.		
	780 Ritchie Highway, Ste. 28-S		
	Severna Park, MD 21146		
	info@womcom.org	Y	0
4	Black Broadcasters Alliance		
	3474 William Penn Hwy.		
	Pittsburgh, PA 15235		
	webmaster@thebba.org	Y	0
5	California Chicano News Media Association		
	3800 S. Figueroa Street		
	Los Angeles, CA 90037		
	ccnmainfo@ccnma.org	Y	0
6	National Association of Hispanic Journalists		
	1000 National Press Building		
	Washington, DC 20045		
	nahj@nahj.org	Y	0
7	National Association of Black College Broadcasters		
	P.O. Box 3191		
	Atlanta, Georgia		
	Phone : (404) 523-6136		
	Fax: (404) 523-5467		
	bcrmail@aol.com	Y	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
8	National Association of Black Owned Broadcasters		
	1201 Connecticut Avenue N.W., Suite 200		
	Washington, D.C. 20036		
	Fax: (202) 429-0657		
	nabobinfo@nabob.org	Y	0
9	National Association of Black Journalists		
	1100 Knight Hall, Suite 3100		
	College Park, Maryland 20742		
	Fax: 301-445-7101		
	sberry@nabj.org	Y	0
10	National Association of Minority Media Executives		
	1921 Gallows Road, Suite 600		
	Vienna, VA 22182		
	Fax: (703) 893- 2414		
	info@namme.org	Y	0
11	National Black Media Coalition		
	1738 Elton Road, Suite 314		
	Silver Spring, MD 20903		
	support@mpnmail.com	Y	0
12	National Lesbian and Gay Journalists Association		
	1420 K Street, NW, Ste.910		
	Washington, DC 20005		
	<u>info@nlgja.org</u>	Y	0
13	Native American Public Telecommunications		
	P.O. Box 83111		
	Lincoln, NE 68501		0
	native@unl.edu	Y	
14	South Asian Journalists Association	Y	0
15	Ohio Center for Broadcasting		
	9885 Rockside Road		
	Cleveland, OH 44125		
	gary@beonair.com	Y	0
16	Andrews Air Force Base Airman & Family Readiness Center		
	mfscjobs@gmail.com	Y	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
17	Detroit Regional Workforce Fund		
	Fax: 313.226.9227		
	gabriela.dorantes@liveunitedsem.org	Y	0
18	Employment Connection		
	Fax: 314.333.3674		
	pmckinney@employmentstl.org	Y	0
19	Falls Church Skill Source Center		
	Fax: 705.752.1609		
	sarah.scott@myskillsource.org	Y	0
20	Jubilee Jobs, Inc.		
	Fax: 202.667.8833		
	jconerly@jubileejobs.org	Ν	0
21	Michigan Veterans Foundation		
	Fax: 313.831.7120		
	mvf002@earthlink.net	Y	0
22	Texas Veterans Commission		
	Fax: 214.819.2880		
	yolanda.williams@dallascounty.org	Y	0
23	Urban League of Philadelphia		
	Fax: 215.468.8078		
	robinbailey@ucsep.org	Y	0
24	Veterans Workforce Investment Program Way Station, Inc.		
	Fax: 301.620.2925		
	vfuchs@waystationinc.org	Y	0
25	Indianapolis Urban League, Inc.		
	Fax: 317.693.7613		
	ksimmons@indplsul.org	Y	0
26	Shares, Inc Brandywine Industries		
	Fax: 317.462.1535		
	<u>clee@sharesinc.org</u>	Y	0
27	Charlotte Area Fund		
	Fax: 704.344.1655		
	isaacc@charlotteareafund.org	Y	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
28	The American Legion Department Of NC		
	Fax: 919.832.6428		
	nclegion@nc.rr.com	Y	0
29	Columbus Urban League		
	Fax: 614.257.6316		
	dowens@cul.org	Y	0
30	Mayor's Office for People with Disabilities		
	cornelius.booker@wrksolutions.com	Y	0
31	Southern Methodist University		
	hegicalendar@smu.edu	Y	0
32	Texas Department of Assistive & Rehabilitative Services		
	ron.fleming@dars.state.tx.us	Y	0
33	Women's Center of Tarrant County Inc.		
	Fax: 817.927.0694		
	cfannin@womenscentertc.org	Y	0
34	Texas Association of Broadcasters	Y	0
	Teresa@tab.org		
35	Corporate Website – <u>www.urban1.com</u>	N	45
36	Word-of-Mouth (which includes referrals from vendors, clients, former work associates and casual acquaintances)	N	0
37	Internal Promotion/ Internal Candidate	N	0
38	Internal Referral/ Employee Referral	N	11
39	Industry Referral	N	0
40	Market Websites – <u>www.hot963.com</u> , <u>www.tlcnaptown.hellobeautiful.com</u> , <u>www.praiseindy.hellobeautiful.com</u> , and <u>www.radionowindy.com</u>	Ν	0
41	Local Newspaper	Ν	0
42	Trade Publication – Inside Radio, 365 Union St. Littleton, NH 03561 (800) 248-4242	Ν	0
43	Internet Recruitment – <u>www.indeed.com</u> , <u>www.linkedin.com</u> , <u>www.ziprecruiter.com</u> , <u>www.urbaninsite.com</u>	Ν	60
44	On-Air Recruitment	N	0

RS Number	RS Information	Source Entitled to Vacancy Notification? (Yes/No)	No. of Interviewees Referred by RS over 12-month period
45	Temporary Agency	Ν	0
46	Rehire of Former Employee	Ν	0
47	Job/Career Fair	Ν	0
TOTAL INTERVIEWEES OVER 12-MONTH PERIOD		116	

## **III. RECRUITMENT INITIATIVES**

	TYPE OF RECRUITMENT INITIATIVE (MENU SELECTION)	BRIEF DESCRIPTION OF ACTIVITY
1	Website Recruitment	For local job vacancies, WHHH-FM, WTLC-AM, WTLC-FM, WDNI-CD and WNOW-FM referred listeners and potential employees to the Corporate website <u>www.urban1.com</u> .
2	EEO Training Seminar	Urban One hosted an EEO Seminar in conjunction with outside counsel to train market employees and leadership on maintaining proper EEO compliance (General Manager and Indianapolis EEO Compliance Administrator participated) (March 23, 2022).
3	Workplace Harassment Training	Urban One hosted anti-harassment training session for managers and non-managers, in conjunction with outside counsel, to educate all market employees on what is harassment and what to do if they observe or experience it in the workplace (General Manager and Marketing & Promotions Director participated) (November 15, 2021).
4	<u>Career Fair</u>	The markets Promotion Director participated in the "Indiana Broadcasters Association ("IBA") in October of 2021.